EVENT SPACE RENTAL AGREEMENT

THIS EVENT SPACE RENTAL AGREEMENT ("Agreement") is made on or as of _____ _____, 20__, between Oil Region Music Preservation Museum, doing business as DeBence Antique Music World, ("DeBence") and the "Renter" (whether one or more) identified in Section 1 below.

1. The Renter is/are:

   Name(s):_____

   Address: _____

   City:_____ State:_____ Zip:_____

   Name of Contact:_____

   Primary Phone: _____Secondary Phone:_____

   Email Address:_____

   Type of Entity (check one): _____Association_____Corporation_____LLC

   _____Individual(s)_____Other(explain)_____

2. Event:

   Event Date:_____

   Set-up Time Start:_____

   Event Start Time: _____

   Event End Time:_____

   Wrap Time End:_____
   ("Wrap Time End") is the time by which the Renter must have the event space returned to its original condition and completely vacant)

   Event Name:_____

   Brief Description of Event:_____

   _____

   Estimated Number of Attendees:_____ Maximum Capacity: _____

   Is permission for alcohol at the event requested? Yes ____ No ____

3. Rental Space:

   ____Third floor ball room, including rest room
   ____Third floor ball room, including rest room and kitchen area
   ____Other_____

   Note: Use is restricted to the space rented and normal access ways to that space. Wandering around the museum is NOT permitted.

4. Tables/Chairs:

Is use of tables or chairs requested? Yes ____ No _____
If "Yes": No. of chairs _____ No. of tables _____

(Note: There is no additional charge for use of tables or chairs, but Renter is responsible for moving the tables and chairs from storage and returning them to storage.)

5. Charges:

Rental Amounts are payable at the applicable per hour rate specified below for the number of hours accruing between the Set-Up Time Start and the Wrap Time End. (Any partial hours will be charged as whole hours for this purpose,)

Space Rental Rate: $30.00 per hour

Deposit Amount: $_____ Deposit Due Date:_____

6. Additional Provisions:

The Additional Provisions (and each addendum, if any,) attached to this Agreement are incorporated in this Agreement by reference and are part of this Agreement.

Intending to be legally bound hereby, the foregoing and attached provisions are agreed to on or as of the date set forth at the beginning of this Agreement. Each person signing as or for a Renter warrants that he or she is authorized to bind the Renter to this Agreement.

Oil Region Music Preservation Museum,
doing business as DeBence Antique Music World

by_____
Title:

OWNER

Name(s) of Renter:_____

_____

by_____
Name:
Title:

EVENT SPACE RENTAL AGREEMENT
ADDITIONAL PROVISIONS

A .Deposit Amount. The Deposit Amount Specified in Section 4 of this Agreement is non-refundable, but will be applied to the rental amount specified in that Section. The total rental amount must be received by the Owner not later than 7 days prior to the Event Date specified in Section 2 of this Agreement; otherwise, the event will be deemed to have been canceled, and the Deposit Amount will be retained by the Owner.

B. Insurance. If required by the Owner at or before the time the Renter executes this Agreement, the Renter must obtain special event liability insurance or equivalent insurance coverage for the event that this the subject of this Agreement in the amounts specified in writing by the Owner and naming the Owner as an additional insured. The Renter must provide written proof of such coverages to the Owner not less than ten (10) days prior to the event date specified in Section 2 of this Agreement.

C. Liability. The Renter agrees to indemnify, defend and hold harmless the Owner and its officers, directors, employees, agents and representatives of and from any and all liabilities, costs, penalties or expenses (including, without limitation, attorneys fees) arising out of, pertaining to or resulting from this Agreement or the use of the Owner's premises. In the event the Owner brings any proceedings to enforce any provisions of this Agreement, the Renter agrees to pay to the Owner all attorneys fees, costs and expenses incurred by the Owner arising from or related to such proceedings, including, without limitation, all collection expenses and interest.

D. Capacity. The Renter must ensure that the number of attendees at the subject event does not exceed the Maximum Capacity specified in Section 2 of the this Agreement.

E. Damages. The Renter will be solely responsible for any and all damages to the rental space, the premises of the Owner of which the rental space is a part or any tangible personal property owned by, or in the possession of, the Owner, that occurs during or as a result of the Renter's use or occupancy, or right to use or occupy, in whole or in part, any premises or other property owned or possessed by the Owner. Without in any manner limiting generality of the foregoing, no nails, screws, staples or other penetrating items are to be used on any walls or floors. Glitter or foil (non-paper) confetti is not permitted. Only "non-tack" tape is permitted on walls or floors. No lit candles or other flames or fires of any kind are permitted.

F. Conduct. No smoking of any kind is permitted in the event space or any other portion of the premises of which the event space is a part. The consumption of alcoholic beverages is not permitted in the event space or the premises of which the event space is a part unless such use is approved in writing in advance by the Owner.

G. Surrender of Event Space. The event space must be vacated no later than the Wrap Time specified in Section 2 of this Agreement. The Renter must ensure that the event space and the premises of which the event space is a part are surrendered in the same conditions as existed at the time that the Renter was first permitted to access the rental space, including, but not limited to, the removal and proper disposition from the event space and the premises of which the event space is a part of all trash and debris arising from or related to the Renter's use of the event space. Any holdover after the specified Wrap Time must be paid for by the Renter at the applicable hourly rate (or equivalent) specified in Section 5 of this Agreement. All tables and chairs, if any, must be returned to storage by such Wrap Time.

H. Compliance with laws. The Renter agrees to comply with, and to ensure compliance by all of the attendees at the specified event with, all applicable State, Federal and local laws, ordinances, rules and regulations.

I. Assignment. The Renter is not permitted to assign any of its rights or obligations under this Agreement without the prior written consent of the Owner.

J. Parties Bound. This Agreement will be binding on and enure to the benefit of the parties and their respective successors, heirs and permitted assigns.

K. This Agreement constitutes the sole agreement of the parties, and supersedes any and all prior agreements, understandings or other arrangements, oral or written, between the parties, respecting the subject matter of this Agreement.

L. Amendment. No amendment, modification, alteration, supplementation or waiver of any of the provisions of this Agreement (including the provisions of this Section L) will be binding unless in writing, dated subsequent to the date of this Agreement and duly executed on behalf of the Owner by its authorized officer.

M. Waiver. No waiver by either party of any default or breach of any provision of the Agreement will be deemed to be a waiver of any subsequent breach of the same or any other provision of this Agreement.